

MINISTRY OF INTERNATIONAL TRADE AND INDUSTRY (MITI)



IRON AND STEEL PRODUCTS :
AP APPLICATION PROCEDURES
TARIFF CODE: HS7227

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EXPORT & IMPORT CONTROL SECTION

18-19 DECEMBER 2013

INTRODUCTION



- On **1 January 2014**, MITI will re-introduce AP for products under the tariff heading **HS7227**.
- Tariff Lines involved:

NO.	TARIFF CODE	DESCRIPTION
	72.27 ↓	Bars and rods, hot-rolled, in irregularly wound coils, of other alloy steel
(1)	7227.10 000	High speed steel
(2)	7227.20 000	Silico-manganese steel
(3)	7227.90 000	Others

INTRODUCTION



- **HS7227** has been **gazetted** on **17 December 2013**.
- Listed under **Part I of the Second Schedule** of the **Customs (Prohibition of Imports) (Amendment)(No. 5) Order 2013**.
- Meaning, the importation of goods under HS7227 into Malaysia, including the **Free Zones**, is **prohibited** except under an Import Licence (AP).
- **AP must be obtained before any shipment reaches Malaysia**.

PROCEDURES & GUIDELINES : FIRST TIME APPLICATION



- All **first time** applications **must** be submitted **manually** to MITI.
- Must be accompanied by a set of documents as outlined in the **AP Checklist**.
- Complete documentations should be **submitted** **to:**

AP Counter (Left Wing)

Export & Import Control Section

Level 2, Block 10, MITI

CHECKLIST



NO.	ITEMS	REMARKS
1	Cover Letter	<ul style="list-style-type: none">• must be printed on company letterhead, with company stamp and signed by company's director and addressed to: Pengarah Seksyen Kawalan Eksport & Import Kementerian Perdagangan Antarabangsa dan Industri Aras 2, Blok 10 Kompleks Kerajaan Jalan Duta 50622 Kuala Lumpur• content of letter - state brief company activities and the purpose of import
2	Form JK 69	Can be purchased from Percetakan Nasional /Jabatan Percetakan Negeri
3	Copy of Invoice / Proforma Invoice / Sales Contract (SC)	<ul style="list-style-type: none">• latest date - not more than 3 months before application date• must state Country of Origin/Port of Loading• unit of measurement must be in kilogram (kg)• quantity difference with JK 69 must be +/- 10% only
4	Purchase Order	As a proof of order from customers

CHECKLIST



NO.	ITEMS	REMARKS
5	Mill Certificate	<ul style="list-style-type: none">• from millers of exporting country• must contain iron & steel grade and chemical compositions• grades must be in line with internationally recognised standards• also accept Technical Report
6	Import Application Form	<ul style="list-style-type: none">• must not be handwritten• company status/type• steel grade, quantity, type, signed by authorized signatory,• usage of product, specify which sector• finished products
7	Copy of Manufacturing License or Business License	<ul style="list-style-type: none">• Manufacturing License for manufacturers• Business License for services centres / traders
8	Company Profile and ROC forms	<ul style="list-style-type: none">• Memorandum of Articles of Association; AND• Form 24 & 49 – for private limited companies (Sdn Bhd); OR• Form A / B and D – for sole proprietary / partnership
9	Product brochures / pictures	For “First-time” applications only
10	SSM endorsement (if any)	For any changes in the name or registration details of the company (e.g. Form 12 for Sdn Bhd companies)

PROCEDURES & GUIDELINES : SUBSEQUENT APPLICATION



- For **subsequent** application(s):
 - All documentations **must** be submitted **online**, through **MATRIIX** or **ePERMIT** system – both, web-based submission portals.
 - **Online access** will only be **granted** once **first-time manual application is approved** by MITI.
 - User ID and Password will be provided by MITI for submission(s) through MATRIIX.
 - For ePERMIT, please contact DagangNet (www.dagangnet.com) to obtain further details on application requirements and procedures – Iron and Steel AP only.

PROCEDURES & GUIDELINES : SUBSEQUENT APPLICATION



- Documentations **required**:
 - in **soft copies** – uploaded into the online system
 - Cover letter;
 - Invoice / Proforma Invoice / Sales Contract;
 - Purchase Order from local buyer;
 - Mill Certificate from millers in the exporting country;
 - Import Application Form; **AND**
 - Business Licence (traders) OR Manufacturing Licence (manufacturers).

MITI CLIENT CHARTER (EXPORT & IMPORT CONTROL SECTION)



- Upon receiving **complete documentations** from the applicants, MITI will be obliged to **process** and **deliver** the outcomes of the applications (both Import and Export) based on the following timeframe*:

IMPORT	PROCESSING TIME
Manual Import (first-time application only)	7 Working Days
Online Import (MATRIIX)	5 Working Days
Online Import (ePERMIT – Iron and Steel only)	2 Working Days
EXPORT	PROCESSING TIME
Manual Export (first-time application only)	5 Working Days
Online Export (MATRIIX)	3 Working Days

* In the event of disruption to the online systems, application processing can only be performed / resumed once the systems are successfully restored.

1. MATRIIX

2. ePERMIT



MATRIIX



- MATRIIX is an **online System developed by MITI IT Division** to facilitate applicants in applying for all APs under the purview of MITI.
- The system allows applicants to **apply and track and monitor application progress and status.**
- A **free service** but **requires hard copy of Form JK69** to be **printed and endorsed at MITI.**
- MATRIIX's login page can be accessed via MITI's website: **[Home > Guidelines > Approved Permit \(AP\) > Related Links](#)**

ePERMIT



- **ePERMIT** is a new **paperless, web-based permit application system** – it allows businesses to receive **permit approval from multiple Permit Issuing Agencies** (PIA) of the Malaysian Government.
- Currently, in MITI, **ePERMIT can cater for Iron and Steel (Paperless) and 3 other AP Types**, where it is expected to be fully operational (covering other APs in paperless mode) by mid-2014.
- **ePERMIT** is a premium, **paid-service**, managed by Dagang Net Technologies Sdn Bhd (**DagangNet**).
- Basic information on ePERMIT can be found in DagangNet's **portal**.

Note: 3 other AP Types available in ePermit are Heavy Machinery, Other Goods and

THANK YOU

Q & A

