

## **ANNOUNCEMENT**

**Date : 01<sup>st</sup> June 2021**

Dear Valued Customers,

### **COA IRON AND STEEL APPLICATION DURING MOVEMENT CONTROL ORDER (MCO) 3.0**

In response to the latest Government's announcement on Movement Control Order 3.0 effect from **01<sup>st</sup> to 14<sup>th</sup> June 2021**, SIRIM QAS is doing our part to flatten the curve. Our office is closed; however, we shall continue serving you for the following services: -

1. The **inspection and sampling activities at port of entry** will remain as usual.
2. Due to travel restriction imposed by the government, **the inspection and sampling activities at importer premises**, SIRIM has considered allowing importers to use **the Self-inspection methods** for imported consignments that has obtained the Temporary Certificate of Approval (TCOA) or pre-release approval (for Method 1B or 3A only).

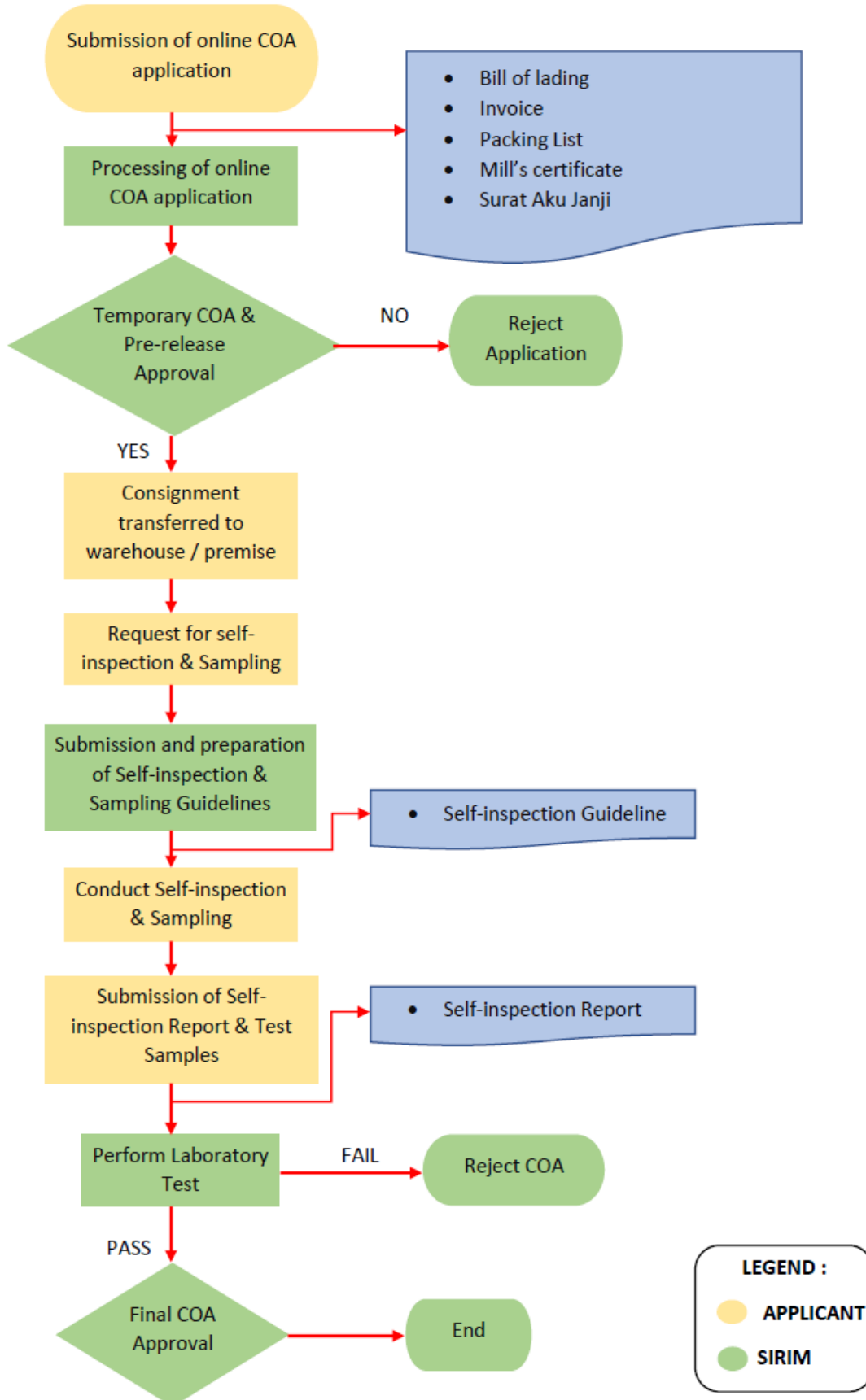
Please refer to the following **attachment on the Process Flow for COA Application and Guideline for Inspection & Testing** during MCO:

- a) **APPENDIX I** (for Method 1B)
  - b) **APPENDIX II** (for Method 3A)
  - c) **APPENDIX III** (Guideline for Inspection & Testing during MCO)
3. Meanwhile our testing laboratory for testing activities will be in operation but with limited and reduced capacities.
  4. To minimize any disruption to business operations, **customers are advised to make payment through bank / EFT / TT**. Please **email** the remittance advice / payment voucher / bank in slip / copy of cheque and receipt to facilitate confirmation with our bank.
  5. You may **contact person in-charge** as listed in **APPENDIX IV** for any further enquiries.

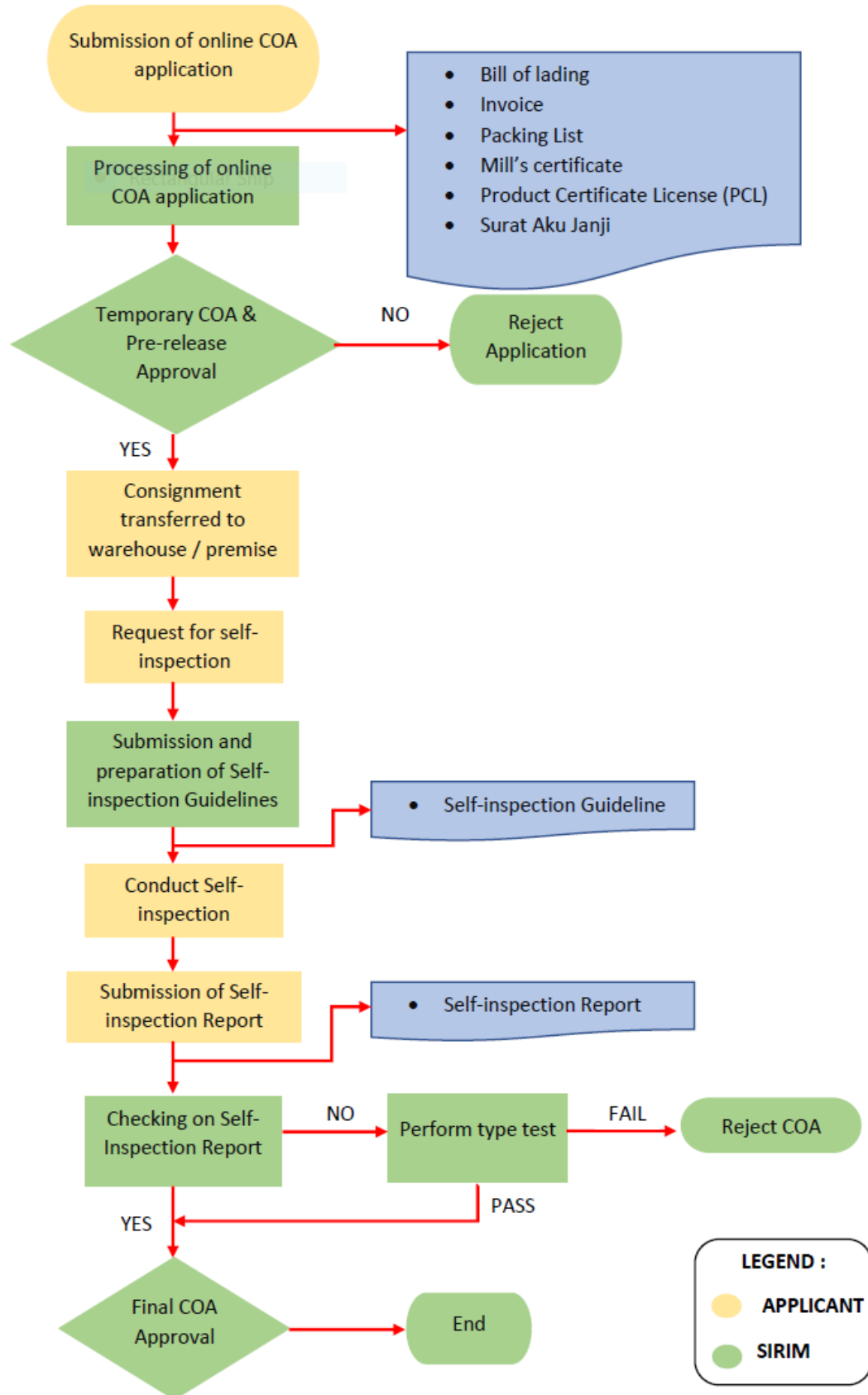
We apologize for any inconvenience caused.

Thank you.

**PROCESS FLOW FOR APPLICATION OF CERTIFICATE OF APPROVAL (COA) DURING MOVEMENT CONTROL ORDER (MCO) – FOR METHOD 1B (CONSIGNMENT WITHOUT FULL TYPE TEST REPORT)**



**PROCESS FLOW FOR APPLICATION OF CERTIFICATE OF APPROVAL (COA) DURING MOVEMENT CONTROL ORDER (MCO) – FOR METHOD 3A (CONSIGNMENT WITH PRODUCT CERTIFICATE LICENSE)**



**GUIDELINE FOR INSPECTION & TESTING DURING MCO PERIOD**

<b>ITEM</b>	<b>DESCRIPTION</b>
1. Submission of test sample	<ul style="list-style-type: none"><li>• Selected sample(s) for testing shall be packed in a sanitized packaging before leaving the sampling area and submitted to Block 22, SIRIM Complex, Shah Alam or relevant SIRIM QAS branch offices.</li><li>• Applicants are also requested to pack samples in a clearly marked packaging (envelopes or carton/box) and samples are to be deposited at a predefined samples' bin or trolley.</li><li>• To avoid any close contact and to maintain social distancing, SIRIM's personnel will not sign any delivery order or other similar documents. A tray will be made available for applicants to drop the relevant DO and any other related document. Applicants are requested to take photo of samples submitted to SIRIM as the evident of submission.</li><li>• Submission of test samples can only be made on the following day and time: Monday to Friday (10.00am – 3.00pm).</li><li>• Applicants are requested to inform relevant SIRIM's personnel 1 day earlier before samples are submitted to SIRIM.</li></ul>

<b>SIRIM HQ SHAH ALAM</b>	
<b>PERSON IN-CHARGE</b>	<b>CONTACT DETAILS</b>
<b>GROUP LEADER:</b> En. Muhammad Fahim Mahmood	03 – 5544 5880 ( <a href="mailto:fahim@sirim.my">fahim@sirim.my</a> )
<b>CUSTOMER SERVICE:</b> 1) En. Muhammad Aiman Abd Nasir 2) Pn. Nur Shuhada Shaari 3) Pn. Noor Liana Noor Buhti 4) En. Mohd Dasuki Boniran 5) En. Mohd Fitri Faizrin Md Elias 6) Pn. Zaryatul Akma Mohammad Meswan	1) 03 – 5544 5891 ( <a href="mailto:aiman@sirim.my">aiman@sirim.my</a> ) 2) 03 – 5544 6648 ( <a href="mailto:shuhada@sirim.my">shuhada@sirim.my</a> ) 3) 03 – 5544 5182 ( <a href="mailto:nliana@sirim.my">nliana@sirim.my</a> ) 4) 03 – 5544 5031 ( <a href="mailto:dasuki@sirim.my">dasuki@sirim.my</a> ) 5) 03 – 5544 6649 ( <a href="mailto:faizrin@sirim.my">faizrin@sirim.my</a> ) 6) 03 – 5544 5184 ( <a href="mailto:zaryatul@sirim.my">zaryatul@sirim.my</a> )
<b>SCHEDULER:</b> 1) Pn. Hayati Mohd Yusof 2) Pn. Sabrina Salim	1) 03 – 5544 5033 ( <a href="mailto:hayatimy@sirim.my">hayatimy@sirim.my</a> ) 2) 03 – 5544 5187 ( <a href="mailto:sabrina@sirim.my">sabrina@sirim.my</a> )
<b>ADMIN. ASST. (PAYMENT):</b> 1) Pn. Siti Haslinda Yahya 2) Pn. Azean Baharudin	1) 03 – 5544 5035 ( <a href="mailto:slinda@sirim.my">slinda@sirim.my</a> ) 2) 03 – 5544 5853 ( <a href="mailto:azeanb@sirim.my">azeanb@sirim.my</a> )

<b>SIRIM BRANCHES</b>	
<b>ENTRY POINT</b>	<b>CONTACT DETAILS</b>
<b>PENANG</b>	1) En. Mohamad Zakariah (+6019 – 414 7435) 2) En. Mohd Fairuz Ismail (+6013 – 300 9341)
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<b>SABAH</b>	1) En. Kasvenda Kassim (+6016 – 870 1273) 2) En. Herric Evans Gabu Jusilin (+6016 – 582 5906)
<b>SARAWAK</b>	1) En. Kasvenda Kassim (+6016 – 870 1273) 2) En. Alexius An'yan (+6019 – 880 9953)